

# CTEIS Fall Training

Level 5 Fiscal Agency Authorized Official and

CEPD Administrator

September 2023

01

## Introduction:

- CTEIS Support Resources and PTD contact information found on: [Support.cteis.com](https://support.cteis.com)

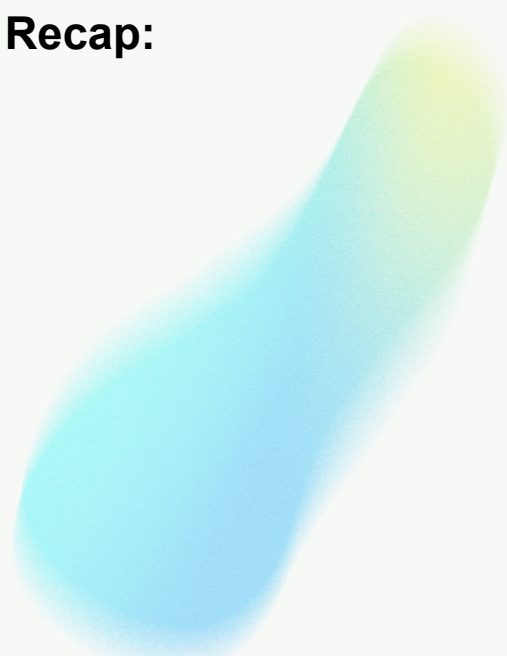
02

## Fiscal Agent Fall Tasks Recap:

- Overview task related to: Manage New Users, Expenditures, Follow-up and Enrollment Instructional Design.
- Fall Course and Staff Collection and Submission procedures.

03

## CEPD Administrator Fall Tasks Recap:

- Overview tasks related to: New Users Assistance, Expenditures, Follow-Up and Enrollment Instructional Design
  - Fall Course and Staff Collection and Submission procedures.
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## Looking Ahead:

- Fall Course and Staff Collection: Fiscal Agent submit to CEPD Admin: October 12, 2023, and CEPD submit OCTE: October 19, 2023.
- Expenditures Training begin: October 3, 2023.
- Follow-Up Training begin: October 17, 2023.
- UIC/MSDS data review in April 2024.
- CEPD Admin- CEPD Options selection process April 2024.