

## OCTE Report Due Dates for 2021-2022

| OCTE Related Reporting   | Due Date   | Contact Person | Phone Number |
|--|--|----------------|--------------|
| Fall Course Collection   | Due to CEPD Administrator: <b>September 23, 2021</b><br>Due to OCTE: <b>September 30, 2021</b>   | Joan Church    | 517-335-0360 |
| CTE Less-Than-Class-Size Contracted Program Applications   | OCTE submission due (via email): <b>September 29, 2021</b><br>(Due one week before Fall Count Date)  | Lee Greenacre  | 517-241-5346 |
| 4033 (2020-21) Expenditure Report  | Due to CEPD Administrator: <b>November 4, 2021</b><br>Due to OCTE: <b>November 11, 2021</b>  | Joan Church    | 517-335-0360 |
| Code EMC Students 3500 in MSDS   | <b>Fall Certification Date: November 10, 2021</b><br>EMC students must be coded 3500 (EMC Participating) in the Michigan Student Data System (MSDS) by CEPI's Fall Certification Date of their <b>Junior year</b> , to be eligible for Section 61b funds.  | Lisa Seigel    | 517-241-2072 |
| Section 61b <b>CTE Early Middle College (EMC)</b> and <b>CTE Dual Enrollment</b>   | Due to CEPD Administrator: <b>June 16, 2022</b><br>Due to OCTE: <b>June 23, 2022</b>   | Joan Church    | 517-335-0360 |
| <b>CTEIS/MSDS Match Dates</b><br>Students <u>enrolled in CTEIS course-sections</u> by these dates, will be matched against the MSDS data file ( <b>using student UICs</b> ). Demographics from MSDS or SRM <b>for only those students</b> will be uploaded into CTEIS. | CTEIS/MSDS matches will occur 1 to 2 times per week for the following months:<br><b>September 2021 through June 10, 2022</b><br><b>By <u>May 13, 2022</u> ALL students must be enrolled in at least one CTEIS course-section, with correct UICs, and MSDS fields must be up-to-date (via SRM or regular collection) by this date - to be counted for Section 61a1 and Section 61b funds.</b> | Valerie Felder | 517-335-1066 |
| 4483 Enrollment & Completion Collection<br><u>Note</u> : Data from the 2021-22 4483 will be used to generate Section 61a1 funds for the <b>2022-23</b> school year.  | Fall Count Date: <b>October 6, 2021</b> (1 <sup>st</sup> Wednesday in October)<br>Spring Count Date: <b>February 9, 2022</b> (2 <sup>nd</sup> Wednesday in February)<br>Due to CEPD Administrator: <b>June 16, 2022</b><br>Due to OCTE: <b>June 23, 2022</b>   | Joan Church    | 517-335-0360 |
| CEPD Options   | Due to OCTE: <b>June 9, 2022</b>   | Joan Church    | 517-335-0360 |
| Follow-up Report   | Due to CEPD Administrator: <b>January 6, 2022</b><br>Due to OCTE: <b>January 13, 2022</b>  | Yincheng Ye    | 517-241-7652 |
| 4033 (2021-22) Expenditure Report  | Due to CEPD Administrator: <b>November 3, 2022</b><br>Due to OCTE: <b>November 10, 2022</b>  | Joan Church    | 517-335-0360 |