

SUPPORT.CTEIS.COM

The CTEIS knowledgebase is an online collection of reference materials and links for CTEIS users. Helpful tutorials, guides and templates are available to assist in data collection and input into the CTEIS database. CTEIS login credentials are not required. Reference materials can be viewed by category of collection process or by the role assigned to complete tasks.

CTEIS Knowledge base is categorized these headers:

1. **Data Entry-** instructions for data entry of student, staff, and course data. Collection processes include:
 - a. Enrollments
 - b. Expenditures
 - c. Follow Up
 - d. Imports
 - e. MILogin for CTEIS New User instructions
2. **Administrator-** find role specific tools and information for:
 - a. Fiscal Agents
 - b. CEPD Administrators
3. **Training-**
 - a. CTEIS Virtual Training links
 - b. CTEIS Training registration portal
4. **Resources-** Bulletins and reference information such as:
 - a. User group notes
 - b. Technical Support
 - c. FAQ's
 - d. Newsletters
5. **Reports-** data results of collection entries such as:
 - a. CTEIS Reports
 - b. CTEIS Dashboards
 - c. CTEIS.com Reports
 - d. CTEIS User Group Meeting Notes